Welcome Package
BURNT STORE VILLAGE WELCOMES YOU!

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Revised  March 25, 2019
Contact Us

The Burnt Store Village POA would love to hear from you. You can reach the Village Administrative Assistant, via phone at 941-505-4229 or via email at BurntStore VillageOffice@gmail.com.

You can also reach us by mail at:

**Burnt Store Village Property Owner’s Association, Inc.**
P.O. Box 512126
Punta Gorda, FL 33951-2126

Be sure to visit the official Burnt Store Village POA website at www.bsypoa.us for any information you need about Burnt Store Village.

Other Contacts:

BSVPOA President – Barry Herzberg, ph. 941-769-4246, email BSVPOA President @ gmail.com

Social Committee – JoAnn Burkhalter, ph. 941-268-7627, email luckerpokerlady13@gmail.com

Architectural Review Committee – Contact BSVPOA office – see above

Compliance (deed restrictions and waivers) – Janet Herzberg, ph. 941-769-4246, email BSVCompliance@gmail.com
Welcome to Burnt Store Village

Dear Neighbor,

On behalf of Burnt Store Village Property Owner’s Association, welcome to beautiful Burnt Store Village (BSV). We hope you enjoy our community, which has so much to offer. Following is some information that you may find helpful.

We have discovered that involved neighbors make great neighbors, so we are hoping you will get involved in community activities. The BSV Welcome Committee encourages each new resident and property owner to register their name, address, telephone number and email address with the Burnt Store Village office. Upon completing and returning the Resident Information Form in your packet, you will receive community information messages on everything, including the President’s letters, the BSV newsletter, POA meetings, events, Neighborhood Watch, emergency information, and all other updates. If you do not have e-mail access, please contact the administrative office at the above number and let them know so other arrangements can be made.

This is also a great time to participate in BSV community activities, such as the community yard sale, Cinco de Mayo and the ice cream social, all of which are listed on the event calendar in your packet. Activities are a wonderful opportunity to meet your neighbors and make new friends. If you wish to volunteer to help, simply complete and return the Volunteer Form in your packet.

The official BSVPOA website is www.bsvpoa.us and the email address is info@bsvpoa.us. The POA website contains helpful information regarding BSV officers and contact information, minutes of Board meetings, policies, forms, the Declaration of Restrictions (deed restrictions), Bylaws, announcements, newsletters, the event calendar, and community links.

Telephone area codes for Punta Gorda and surrounding areas are:

- 941 – Punta Gorda, Port Charlotte, Englewood, Venice, Sarasota
- 239 – Cape Coral, Fort Myers (Lee County), Naples (Collier County)

Since Florida does occasionally have hurricanes, we feel it is wise to take all necessary precautions. The website http://www.nbc-2.com gives you great information on how to prepare for a major storm event.

Our community is growing and we urge everyone to help keep our development litter free. When you are out driving, walking or biking, please do not toss your trash—take it home and dispose of it properly.

If you have a dog, please be a good neighbor and follow the Charlotte County leash law by keeping your dog on a leash at all times. Coyotes sometimes come out of the woods, and alligators have been spotted in our ponds from time to time, so the best place for your pets is in your home, under your safe, watchful eye. When walking your pet, please carry bags and pick up...
after it. For your convenience, there are bag stations at the Burnt Store Village Park on Doredo Drive for all to use. Please do not use vacant land as a dropping ground for dog waste. Please also be considerate of your neighbors by not allowing your dog to bark frequently and disturb the peace of your neighborhood.

BSV has a **Neighborhood Watch** program. This important endeavor for our neighborhood is coordinated by the Neighborhood Watch Chairperson. Please contact the BSVPOA office at [info@bsvpoa.us](mailto:info@bsvpoa.us) to become part of the eyes and ears of the community.

We urge you to stop by the **Chamber of Commerce** of Charlotte County. They have a wealth of information for new residents. The downtown Punta Gorda office is located at 311 Retta Esplanade in Punta Gorda. You can reach the Chamber at 941-639-2222.

Fortunately for us, the **Burnt Store Marina** (941-637-0083) is next door. It includes the Burnt Store Golf and Activity Club (941-639-4151), along with the Cass Cay Restaurant (941-347-7148) and Linkside Café (941-637-6405). All of these resources are open to the public.

To report a power outage, call **Florida Power & Light** (FPL) at 1-800-468-8243. Their website, which contains information on the environment, is [https://www.fpl.com](https://www.fpl.com).

BSV has city water. Any water problems can be reported to **Charlotte County Utilities** at 941-764-4300. Their website is [http://www.charlottecountyfl.com/ccu](http://www.charlottecountyfl.com/ccu). If there is a water outage at your home, please call BSV Communications Chairperson Betty Tull at 302-593-7647 so she can send out an email to alert the neighborhood for any possible boil water alert notice issued by CCU.

If you have a **medical emergency** or a life threatening situation, **CALL 911**. If you need non-emergency assistance, call the **Charlotte County Sheriff’s Office** at 941-639-2101 or 941-639-0013. They are available 24 hours a day.

Our local hospital is **Bayfront Health**, located at 809 East Marion Avenue in Punta Gorda. Their main telephone number is 941-639-3131. Health information and 24-hour physician referral is available at 941-637-2497.

The two **Charlotte County newspapers** are: Charlotte Herald Tribune 941-953-7755 and the Charlotte Sun Herald 941-206-1000. The Fort Myers (Lee County) paper is the News Press 239-335-0200.

**Waste Management** picks up trash, yard waste and recyclables on **Fridays**. To obtain a trash and/or recycling container, call Waste Management at 941-629-1106. They are located at 23046 Harbor View Road, Charlotte Harbor. Regular trash is to be placed in the green containers provided by Waste Management. All newspapers, junk mail, magazines, phonebooks, paperboard, plastic containers, steel cans (no lids), clear, brown, green glass and aluminum cans are to be placed in the green recycling container with the **yellow lid**. Yard trimmings should be placed loose in a garbage can or paper lawn/leaf bag, or you can bundle and tie them (no more than 6 feet in length and 10 inches in diameter). Yard trimmings will **NOT** be picked up at the curb in plastic bags. Special collection services are provided **2 times a year at no charge** for unbundled yard trimmings, refuse and bulk items like refrigerators or washers. Please call 941-629-1106 to arrange for special pick up service.
The Charlotte Harbor Environmental Center is located at 10941 Burnt Store Road and may be reached at 941-575-5435. When you visit them, you can pick up a “new resident packet” of their information, including brochures describing places to visit to learn about native plants and wildlife, Florida State Parks, Florida Recreational Boating, suggestions for environmentally sound living practices, conservation facts and related websites. They also have several miles of nature trails for you to visit.

Please call the University of Florida Extension Service: Florida Yards and Neighborhood Program at 941-764-4340 for information regarding landscaping with Florida-friendly plantings. They are a great resource.

In getting around, you will soon find out that US 41 goes by many names. Some of them in our area are “Tamiami Trail” through Punta Gorda and Port Charlotte, and “Cleveland Avenue” in Fort Myers.

An Information and Referral Search is available through Charlotte County, which operates a “211” call center that provides instant access to a 500-agency database with information about 1,000 programs. Residents with questions about a wide scope of programs—ranging from substance abuse to childcare and elderly services—can call the 211 call center.

If you have a change of address, phone number or e-mail address PLEASE report the change to the BSVPOA Administrative Assistant via phone at info@bsvpoa.us. Please be sure to keep your home information current so we can keep you up to date on important happenings in Burnt Store Village and know how to contact you in case of an emergency at your home, like a broken water main or other emergency.

If there is anything the Welcoming Committee can help you with, or questions we can answer, please email info@bsvpoa.us. We would love to hear from you!
About Burnt Store Village

Burnt Store Village was developed in 1977 by Punta Gorda Isles (PGI) as a predominantly single-family development. Located in the southern portion of Charlotte County along Burnt Store Road, the Village consists of 1,475 building lots and boasts homes that are ideal for retirees, as well as young families and singles who are looking for an exceptional value. Floor plans are laid out to take advantage of the Florida environment with serene outdoor living spaces and numerous greenbelts that create a feeling of spaciousness and indoor/outdoor living. We have a lot to offer and we hope you enjoy Burnt Store Village as much as we do!!

The Village is conveniently located near neighboring communities of historic Punta Gorda, Port Charlotte, Cape Coral, Fort Myers and the I-75 corridor. It is nestled in a quiet area ideal for privacy and laid back living, but is close to the amenities of the area, including boating, fishing, water sports, golf, fine dining, beaches, shopping and hotels.

Two airports, Charlotte County and South West Florida International, are within an easy commute.

The Punta Gorda area contains two elementary schools, one middle school, one high school and several high-quality private schools. There are also several four-year colleges within an easy commute. The area boasts several award-winning health care facilities and health care specialists.

The Village is located only minutes from Burnt Store Marina, a beautiful complex with extensive resort and golfing facilities. The Marina offers 50 acres of wet dockage, dry boat storage with in/out service, a boat ramp, a restaurant and a deli. All Marina facilities are open to the public.

As a deed restricted community, the Village has reasonable standards targeted at creating and maintaining value in the community. Further enhancing the Village’s desirability are the County water and sewer systems, which were established in the Village prior to the construction of homes.

Burnt Store Village contains 139 acres of common open space, including a resident park with walking paths and a gazebo for community events. All homes enjoy association-maintained common green space to the rear. Biking is a popular past time on our 13 miles of quiet roads. Sightings of wildlife, particularly Florida’s water birds, are common occurrences both in the Village and nearby wildlife management/refuge areas.

In 1994, PGI turned over the affairs of the Village to the Burnt Store Village Property Owner’s Association (BSVPOA) to manage the Village and maintain deed restrictions. The Association’s activities are governed by an elected Board of Directors that is committed to responsible fiduciary management.
Location

**Burnt Store Village**

Burnt Store Village is conveniently located at the intersection of Burnt Store Road and Zemel Road, just south of historic Punta Gorda, FL and north of Cape Coral, FL. Other nearby communities are Port Charlotte and Fort Myers, and the I-75 corridor is close by.

**Directions to Burnt Store Village:**

**From Punta Gorda**
Go south on U.S. 41 (Tamiami Trail) to Burnt Store Road
Turn right onto Burnt Store Road
Proceed to our main entrance at Alcazar Drive, approximately 7 miles.

**From Fort Myers or North Fort Myers**
Go north on U.S. 41 (Cleveland Road/Tamiami Trail) to Zemel Road.
Turn left onto Zemel Road
Go to the end of Zemel Road
Turn left onto Burnt Store Road
Go 1/2 mile to our main entrance at Alcazar Drive
Make left into the Village

**From Cape Coral**
Take Veterans Parkway, which becomes Burnt Store Road as it crosses Pine Island Road
Our main entrance will be on your right (about 14 miles from Pine Island Road)
Deed Restrictions

Burnt Store Village is a Deed Restricted Community. Certain rules about how each BSV property owner may legally use his land are written in a document called the “Declaration of Restrictions”. These rules adhere to the land, so they apply to every owner of the land. If the land is rented, this applies to the renter as well. To inform residents, guests, and prospective buyers, our entry sign announces that we are “A Deed Restricted Community.”

Deed restrictions were recorded against all properties in Burnt Store Village at the time the plat was recorded. Deed restrictions formulate a contract between all the property owners as to how they are to maintain their property. The obvious purpose in enforcing the deed restrictions is to cause the community to comply with the general standards which each person anticipated at the time they purchased their property and to maintain property values.

A copy of the Declaration of Restrictions (deed restrictions) is included in this packet and is available on the BSVPOA website www.BSVPOA.us/documents/deed restrictions. Note that some of the deed restrictions require approval from the Board of Directors prior to commencement.

In brief, advance approval from the Board is required to construct, alter, move, add onto, or remove any building or structure on a property, without first applying to the Board for approval. No existing use, new use or change of use in land or water, or any building or structure or any part thereof, shall be made without Board approval.

Exceptions to the Deed Restrictions

The Declaration of Restrictions has provided for exceptions to the deed restrictions upon a written request and approval in writing by the Board of Directors (the Grantor). A formal request form is available from the BSVPOA office at info@BSVPOA.us or on the BSVPOA website at www.BSVPOA.us and consent may be granted for an exception at the sole discretion of the Board of Directors.
DECLARATION OF RESTRICTIONS
Punta Gorda Isles
Section 16

WHEREAS, PUNTA GORDA ISLES, INC., hereinafter called the Grantor, a Corporation under the laws of the State of Florida is the owner in fee simple of the follow subdivision situated in Charlotte County, Florida, to wit:

Blocks 297 to 357, Punta Gorda Isles, Section 16, according to the Plat thereof as recorded in Plat Book 8, Pages 27-A thru 27-O of the Public Records of Charlotte County, Florida.

AND it is the desire of said Corporation that uniform restrictive covenants and restrictions upon the use and type of building and development of the above described land to be set forth herewith.

NOW, THEREFORE, in accordance with the law, Punta Gorda Isles, Inc. does hereby establish the following restrictions on the above-described land which said restrictions shall run with the land.

SECTION 1. RESIDENTIAL USE, SINGLE FAMILY
The lot(s) aforesaid in Punta Gorda Isles, Section 16 including all lots enlarged or recreated by shifting or relocation of side boundary lines, are restricted to the use of a single family, their household servants and guests. Only one building shall be erected to the lot and only buildings restricted to the use of one family may be erected. A construction shed may be placed on the lot and remain the temporarily during the course of active constructions of a residence. Otherwise, no portable buildings or trailers may be moved on the lot.

SECTION 2. NO TRADE, BUSINESS, PROFESSION, ETC.
No trade, business, profession or other type of commercial activity shall be carried on upon any of the land covered by these restrictions without the express written consent of the Grantor. This shall not prevent an owner of a building from renting said property for residential use.

SECTION 3. LAWNS AND LANDSCAPING
All lawns on all sides of the buildings on the above-mentioned land shall extend to the pavement line. No parking strips, drives or paved areas are to be allowed except as approved on the plot plan of the plans and specifications. Upon the completion of the building(s) on the above-mentioned land the lawn area on all side of the building(s) shall be completely sodded with grass and a sprinkler system capable of keeping this grass watered shall be installed, it being the intent that the lawn area shall be uniformly green, luxuriant, and well kept.

A comprehensive landscaping plan shall be submitted to the Grantor for his approval and a sufficient number of trees and shrubs of sufficient size shall be shown thereon in a design which shall be commensurate with the development of high-grade residential property. Said landscape plan after approval by the Grantor, in writing, shall be built and installed by the Grantee. Refusal of approval of said landscaping plan may be made by the Grantor based on purely aesthetic grounds which in the sole and uncontrolled discretion of the Grantor shall seem sufficient.

A permit to commence building construction under these restrictions may be withheld until such landscaping plans have been brought up to a standard commensurate with the terms of these restrictions. If the landscaping is not installed in accordance with the landscaping plans, Grantor may, at his discretion, enter upon the above said land and rearrange, remove or install said landscaping and make a reasonable charge for so doing and said charge shall become a lien upon the above-mentioned land, as provided for under the laws of the State of Florida.

SECTION 4. APPROVAL OF PLANS, SPECIFICATIONS, AND LOCATION OF BUILDINGS
In order to insure that the building(s) on the aforementioned land will preserve a high standard of construction, no building or other structure shall be erected, placed, or remain on the aforementioned land until a set of the plans of the working drawing and specification, including a plot plan showing the location of the building(s) or other structures, terraces, patios, walls, fences, driveways, property lines, poles and set-backs is submitted to the Grantor and approved by the Grantor as meeting the requirements of these restrictions and as being in accordance with the building, plumbing and electrical codes in effect at the time of construction or alteration of any building has begun. Construction requirements and specifications may include (but are not limited to) the following: tile roof, minimum roof pitch three to one, cement drives, outside building colors subject to approval. Prior to approval of plans, written approval must be obtained from the Grantor for use of the building contractor to be employed in the construction of the above-mentioned building(s), or other structures. Said building contractor shall be a regularly employed bona fide building contractor duly licensed by the applicable governmental authorities and in addition shall pass such testing requirements as may be set forth from time to time by the Grantor. Said building contractor shall in addition to the foregoing requirements be required to post a performance and completion bond for the full amount of
the work as shown on the plans and specification so as to insure against the possibility of partially completed buildings marring the beauty of the above-mentioned land. Aforesaid bond shall be obtained from a recognized institutional Bonding Company and shall be of a form and wording approved by the Grantor. The Grantor, may, at his discretion, bond the construction in lieu of the above said bonding company.

Refusal of approval of plans, specifications and locations of building(s) by the Grantor may be based on any ground, including purely aesthetic grounds which in the sole and uncontrolled discretion of the Grantor seem sufficient. No alterations in the exterior appearance of the above building or structure shall be made without approval of the Grantor in writing. The provisions herein contained shall apply equally to repair, alterations, or modifications made in the above building(s).

The Grantor reserves the right (but not the obligation) to from time to time inspect the building construction as it proceeds in order to assure himself that the building is being constructed according to the plans and specifications and if it should occur that said inspections show that this is not the case then a letter shall be address to the contractor with a copy to the owner setting forth said objections to construction and forthwith the work on said construction shall stop and abate until said objections have been complied with and settled.

There shall be no construction signs displayed except those that may be required by law.

The issuance of a building permit or license, which may be in contravention of these restrictions, shall not prevent the Grantor from enforcing these provisions.

SECTION 5. SET BACK AND MINIMUM SQUARE FOOT AREA

All buildings erected or constructed on the aforementioned lot(s) shall conform in area and setback limitations to the following table, no building with less than 1,500 square feet of living area shall be erected on any lot without the express written consent of the Grantor.

<table>
<thead>
<tr>
<th>SET BACK REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
</tr>
<tr>
<td>25 feet</td>
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</tbody>
</table>

SECTION 6. METHOD OF DETERMINING SQUARE FOOT AREA

The method of determining the square foot area of proposed buildings and structures or additions and enlargements thereto shall be to multiply the outside horizontal dimensions of the building or structure at each floor level. Garages, carports, roofed screen porches and the like, shall not be taken into account in calculating the minimum square foot area as required by this restrictive covenant.

SECTION 7. LOT AREA AND WIDTH AND SPECIAL CASES

No dwelling shall be erected or placed on any parcel having a width of less than 75 feet at the minimum building front setback line nor less than 7,200 square feet, except that a dwelling may be erected or placed on any lot as shown on the recorded plat.

Setback lines for corner lots and odd-shaped lots shall be as nearly as possible as set out herein except that variations may be authorized by the Grantor at the time plans for building are submitted and a copy of such plans, including the plat, will be kept on file by the Grantor to establish the setback lines as approved.

SECTION 8. LOCATIONS OF GARAGES AND PARKING

No garage or carport shall be erected which is separated from the main building. No trailers or trucks of any kind nor any boats, boat trailers, campers, mobile homes or the like shall be parked overnight on or adjacent to the above-mentioned land without the express written consent of the Grantor.

SECTION 9. ANIMALS, ETC.

No animals, birds or reptiles of any kind shall be raised, bred, or kept on any of the aforementioned property except that dogs, cats, and other household pets may be kept provided they are not kept, bred or maintained for any commercial purpose. No animal, bird, or reptile shall be kept in such a manner as to constitute a nuisance.
SECTION 10. DRILLING OIL, ETC.
No oil drilling, oil development operations, oil refining, quarrying or mining operations of any kind shall be permitted upon or in the afore-mentioned lands, nor shall oil wells, tanks, tunnels, mineral excavation or shafts be permitted upon or in the afore-mentioned lands. No derrick or other structure designed for use in boring for oil or natural gas shall be erected, maintained or permitted upon any of the afore-mentioned lands.

SECTION 11. NUISANCES
No activity or business or any act shall be done upon the property covered by the restrictions which may be or may become an annoyance or nuisance to the neighborhood.

SECTION 12. GARBAGE CONTAINERS
All garbage or trash containers, oil tanks or bottle gas tanks must be underground or placed in walled-in areas so that they shall not be visible from the adjoining properties.

SECTION 13. CLOTHES DRYING AREA
No outdoor clothes drying shall be allowed except on the side yard of the lot and in that case, shall be shielded from view through the use of shrubbery.

SECTION 14. SIGNS AND DISPLAYS
No signs shall be erected or displayed on this property or on any structure, except that the Grantor may allow a sign to be erected at its discretion, if the placement and character, form and size of such sign be first approved in writing by the Grantor. This provision shall not apply to “For Sale” or “For Rent” signs which may be displayed; there shall not be, however, more than one “For Sale” or “For Rent” sign on any property under contiguous ownership, and no “For Sale” or “For Rent” sign shall be in excess of 6” x 8” in size.

SECTION 15. EASEMENTS
There are hereby expressly reserved unto the Grantor easements of six feet (6’) in width along the side lot lines of the above-mentioned lots and ten feet (10’) along the rear lot lines of the afore-mentioned lots for the purposes of utilities, surface drainage, and for any purpose having to do with development of this property including improvements that the Grantor may not have the obligation to install. Where more than one of the above-described lots are intended by the Grantor as a building site or where more than one lot is actually used as a building site, the outside boundaries of said building site shall carry the said easement and the said easement shall in such cases be abandoned on the interior lot lines. The Grantor may abandon any of these easements at any time in the future by recording an appropriate instrument.

The Grantor hereby reserves the right to dedicate the roads, streets, and avenues, and necessary easements abutting the afore-described lands to public use without consent of the grantee.

SECTION 16. MAINTENANCE
The above-described building(s) and other structures when completed shall be maintained in a like new condition and shall be kept freshly painted including side-walls and roofs. The color of paint shall not be changed without the written consent of the Grantor.

No weeds, underbrush or other unsightly growths shall be permitted to grow or remain upon the premises on the afore-described land, and no refuse pile or unsightly objects shall be allowed to be placed or suffered to remain anywhere thereon; and, in addition all of the landscaping including the grass shall be kept as befitting a high-quality lawn and any plants, grass, shrubs, etc., that might die or become other than luxuriant and well-formed shall be promptly replaced and should the Grantee fail to keep premises in the afore-described condition then the Grantor may enter upon the land and repair, replace, install or maintain the offending portion and such entry shall not be deemed a trespass and a lien shall arise in favor or the Grantor to the extent of the expenses to accomplish the afore-stated.

SECTION 17. NO TEMPORARY BUILDING
No tents and no temporary or accessory building or structure shall be erected without the written consent of the Grantor.

SECTION 18. WAIVER OF RESTRICTIONS
The failure of the Grantor to enforce any building restrictions, covenant, condition, obligation, right or power herein contained, however long continued shall in no event be deemed a waiver of the right to enforce thereafter these rights as to the same violation or as to a breach or violation occurring prior or subsequent thereto.

SECTION 19. SEWERS
Use of property is dependent upon satisfying the State regulations governing individual sewerage disposal facilities. However, upon installation of a sewerage collection system for the benefit of the after-described lands by the Grantor, his successors and assigns, or by governmental authority, the applicant, purchaser, optionee, lessee or grantee, whichever the case may be, shall subscribe for the use of said sewer collection system and that upon installation of said sewer collection system the purchaser shall pay a reasonable initial service availability charge or fee for each lot being purchased or leased by the applicant, purchaser, optionee, lessee or grantee whichever the case may be, unless required to pay the State of Florida or its governmental subdivisions. Upon the payment of the above service availability charge or fee, the applicant, purchaser, optionee, lessee, grantee or his assigns, successors in title shall be vested with the right to use said sewerage system subject to the periodic use rates as approved and charged by the utilities operating company or the applicable governmental authority.

The aforesaid obligation for the payment of the initial availability charge and the fee shall be secured by and constitute a lien against the lot or lots being purchased or leased by the applicant, purchaser, optionee, lessee or grantee, until the same shall be paid as herein provided. This lien shall be enforceable in the manner provided by the laws of the State of Florida, including but not limited to the Mechanic’s Lien Law. The aforesaid restriction and covenant shall be a covenant running with the land.

SECTION 20. RIGHT OF GRANTOR

The Grantor reserves the right to itself, its agents, employees or any contractor or subcontractor dealing with the Grantor, to enter upon the land covered by these restrictions, for the purpose of carrying out and completing the development of the property covered by these restrictions, including but not limited to completing any dredging, filling, grading, or installation of drainage, water lines or sewer lines.

These reserved rights in the Grantor shall also apply to any additional improvements which the Grantor has the right but not the duty to install, including but not limited to any streets, sidewalks, curbs, gutters, beautifications or any other improvements including the park which lies contiguous to the rear lot lines of the above-mentioned lots. In this respect, the Grantor agrees to restore said property to its condition at the time of said entry and shall have no further obligation to the applicant, purchaser, optionee, lessee or grantee in connection therewith. The work performed under the above provision shall in no way constitute a lien or personal liability on the applicant, purchaser, optionee, lessee, or grantee, whichever the case may be.


Adjacent to the rear and, in some cases, the side lot lines of the afore-described lots is an area on the record plat marked “Pedestrian Walkways, Private Easement, Private Walkway, and Private Park Area”, which shall hereinafter in these Declaration of Restrictions be described as “COMMON PROPERTY”. It is understood and agreed that the owner of each of the afore-described lots shall have an equal undivided interest in all of the Pedestrian Walkways, Private Easements, Private Walkways, and Private Park Areas, as labelled on the aforesaid plat. It is further understood that these restrictions prohibit the further subdivision of this “Common Property” and it is understood that the undivided interest in the “Common Property” is hereby declared to be appurtenant to each lot and such undivided interest shall not by conveyed, devised, encumbered or otherwise dealt with separately from the lot. Such interest shall be deemed conveyed, devised, encumbered or otherwise included with the lot, even though such an interest is not expressly mentioned or described in the conveyance or other instrument. The Grantor hereby and each subsequent owner of any interest in a lot or in the Common Property described above by acceptance of a conveyance or any instrument transferring an interest, waives the right of a partition of any interest in the Common Property under the laws of the State of Florida. Any owner may freely convey an interest in a lot together with an undivided interest in the afore-stated Common Property subject to the provisions of this Declaration subject, however, to Grantor’s rights contained later in this paragraph dealing with Common Property. All owners of lots shall have as an appurtenance to their lot a perpetual easement for ingress to and egress from their lots over and through the Common Property, in common with all persons owning an interest in any lot in the afore-stated plat.

Anything to the contrary afore-stated notwithstanding, the Grantor reserves unto himself or his nominees the right and privilege to dig wells, install waterlines, and other underground utilities within the Common Property and to maintain the same, utilizing the appropriate equipment to do so.

It is the intent of the Grantor that the Common Property be a private park for the exclusive enjoyment of the owners of the above-described lots and their guests, subject to the rights reserved by the Grantor and subject to the following restrictions:

a. Automobiles, trucks, and motorcycles of every description shall be prohibited access to or progress over the Common Property, and transportation devices, in addition to walking, shall be limited to bicycles, horses, golf carts approved by the Grantor of the association subsequently formed to undertake maintenance of the Common Property, and such other means of transportation as may be approved by the Grantor or the said association.
b. There shall be no additions, removal or cutting trees, plants, or picking of flowers by individual lot owners nor shall individual lot owners be permitted to place on the Common Property any permanent fixtures such as buildings, benches, barbecue pits or structures of any type.

c. Pets shall not be allowed to be destructive within the Common Property.

d. Excepted from the above restrictions will be the equipment and vehicles necessary to maintain the park, and the actions of the maintenance personnel appropriate to the development and maintenance of the park.

The cost of upkeep of the landscaping within the Common Property and the paths and other improvements that may be added from time to time shall be the responsibility of the individual lot owners and shall be accomplished in the following manner: Upon completion of development of the afore-mentioned lots and the Common Property, the Grantor shall undertake to maintain the Common Property. The actual cost shall be divided equally among each of the afore-mentioned lot and a lien shall arise and is hereby created in favor of the Grantor and against the purchaser for the full amount chargeable to each lot and the amount payable shall be due upon the rendering of the bill by the Grantor. This lien shall be enforceable by law or in equity according to the provisions of Florida law by the Grantor and the cost of collecting such lien, including attorney's fees, shall be paid for by the purchaser. Notwithstanding anything aforesaid, the Grantor warrants the above-stated charge for maintenance of the Common Property will not exceed $50.00 per lot per year for a ten-year period. Thereafter Grantor shall form a non-profit corporation under the laws of the State of Florida, whose duty will be to undertake the maintenance of the Common Property and shall at that time assume the rights reserved unto the Grantor stated in this paragraph, it being understood and the agreed that ownership of each lot shall represent one membership in said association except, however, Grantor reserves the right to establish reasonable standards to be followed by the association in the maintenance of the property. If such an association is not formed for any reason, then Grantor shall have the right to continue to perform the maintenance on Common Property and shall assess the owners for the costs as herein provided. However, this provision shall not be construed as imposing an obligation or duty upon the Grantor for such maintenance.

SECTION 22. PROHIBITION AGAINST DIGGING WATER WELLS

On all the afore-mentioned lots and on all Common Property the digging or drilling of water wells except by the Grantor is hereby prohibited on the afore-mentioned property, except upon the written approval of the Grantor and property governmental authority.

SECTION 23. WALLS

No wall, hedge or fence shall be constructed along or adjacent to the side or rear lot lines on any of the afore-mentioned property with a height of more than three feet above the ground level unless the placement, character, form and size of said wall, fence or hedge be first approved in writing by Grantor. The height or elevation of any wall, hedge or fence shall be measured from the existing property elevation. Any questions as to such heights may be conclusively determined by the Grantor.

SECTION 24. REMEDIES FOR VIOLATIONS

Violations or breach of any condition, restriction or covenant herein contained by any person or concern claiming under the Grantor, or by virtue of any judicial proceeding, shall give the Grantor, in addition to all other remedies, the right to proceed at law or in equity to compel a compliance with the terms of said conditions, restrictions or covenants and to prevent the violation or breach of any of them. In addition to the foregoing, the Grantor shall have the right, wherever there shall have been built on any lot any structure which is in violation of these restrictions, to enter upon the property where such violation of these restriction exists and summarily abate or remove the same at the expense of the applicant, purchaser, optionee, lessee, or grantee, and such entry and abatement or removal shall not be deemed a trespass.

SECTION 25. ADDITIONAL RESTRICTIONS AND AMENDMENTS

The Grantor or its successor reserves the right to hereafter, from time to time, amend, modify, add to or delete from any part or all of the foregoing restrictions without notice to or consent from the grantee on any lands owned by the Grantor.

SECTION 26. ANNEXATION

The applicant, purchaser, optionee, lessee or grantee, or his assigns or successors in title, whichever the case may be, agrees and covenants that this property may hereinafter be taken into the City of Punta Gorda, Florida, as a part thereof, or upon action initiated by the Grantor that this property may hereinafter be taken into or form a part of a new city as yet unnamed.

SECTION 27. INVALIDITY CLAUSE

Invalidity of any of these covenants by a court of competent jurisdiction shall in no wise [sic] affect any of the other covenants which shall remain in full force and effect.
This AMENDMENT TO DECLARATION OF RESTRICTIONS FOR BURNT STORE VILLAGE is adopted as of the 27th day of October 2003 by the Burnt Store Village Property Owners Association, Inc., a Florida not-for-profit corporation (the “Association”)


WHEREAS, the Association is the successor in interest to Developer and holds all rights and obligations of Developer under the Declaration, including the right to amend, modify, add to, or delete from the restrictions imposed in the Declaration in accordance with its bylaws and the requirements of Chapter 420, Florida Statutes; and

WHEREAS, the members of the Association have adopted this Amendment to Declaration of Restrictions for Burnt Store Village at a duly noticed and convened meeting of the Association on the 27th day of October 2003, by affirmative vote of no less than two-thirds (2/3) of the voting interest in the Association.

Now therefore, THE Association hereby declares that the Declaration shall be and is hereby amended as more particularly hereinafter set forth:

1. Paragraph 5 of the Amended Declaration is amended to read in its entirety as follows:
   5. SETBACK AND MINIMUM SQUARE FOOT AREA
      All buildings erected or constructed on the afore-mentioned lot (s) shall conform in area and setback limitations to the following table, no building with less than 1,500 square feet of living area shall be erected on any lot without the express written consent of the Grantor.

<table>
<thead>
<tr>
<th>Front</th>
<th>Back</th>
<th>Sides</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Feet</td>
<td>15 Feet</td>
<td>7-1/2 Feet</td>
</tr>
</tbody>
</table>

2. Paragraph 14 of the Amended declaration is amended to read in its entirety as follows:
   14. SIGNS AND DISPLAYS
      No signs shall be erected or displayed on this property or on any structure, boat, or vehicle located thereon except that the Grantor may allow a sign to be erected at its discretion, if the placement and character, form and size of such sign be first approved in writing by the Grantor.
      This provision shall not apply to “For Sale” or “For Rent” signs which may be displayed on any property under contiguous ownership, and no “For Sale or “For Rent” sign shall be in excess of 6” x 8” in size.

3. Except as expressly modified herein, all provisions of the amended Declaration shall remain in full force and effect, unmodified by this instrument.

IN WITNESS WHEREOF the members of the Association, have adopted this Amendment to Declaration of Restrictions for Burnt Store Village at a duly noticed and convened meeting of the Association on the 27th day of October 2003, by affirmative vote of no less than two-thirds (2/3) of the voting interest in the Association.

This Instrument prepared by and should be returned to:
David A. Homes, Esq. Farr, Farr, Emerich, Sifrit, Hachett, and Carr, OP.A. 2315 Aaron Street, Port Charlotte, FL
Board of Directors

Each October, all property owners elect a volunteer Board of Directors consisting of seven owner/members. The President, Vice President and Treasurer/Secretary of the Board are elected by the Board members following each annual election.

Property owners also vote on a budget to conduct the business of the Village in October. The approved budget becomes the basis of Association fees charged to each lot owner and the mandate for the Board’s financial responsibility for the coming fiscal year, which runs from October 1 through September 30.

The Board of Directors has established the following committees: Architectural Review, Park Management, Communications, Social, Compliance (deed restriction enforcement), Finance, and Grounds (mowing, ditch maintenance, trees and cleanup). There is also a Multiple Services Benefit Unit (MSBU), that works with Charlotte County, and a Neighborhood Watch unit, which works with the Charlotte County Sheriff’s Department.

Each committee is chaired by a Board member or a Resident Chairperson and has additional members from the community to assist with the committee’s objectives. Property owners and residents are encouraged to participate on Village committees to help improve the quality of life for residents and add value for investors.

The Board conducts monthly meetings to discuss the activities of each of its committees and other business related to managing the affairs of the Association. Board meetings are open to attendance by any interested resident or property owner. Minutes of each Board meeting are posted on the Burnt Store Village Property Owner’s Association (BSVPOA) website at www.BSVPOA.us.

The Board conducts additional meetings that are open to all residents and owners to provide updates and information of interest to property owners, as well as to solicit input. Minutes of all additional meetings are posted on the BSVPOA website at www.BSVPOA.us.

The primary responsibilities of the Board are to manage the affairs and finances of the Association, and enforce compliance with deed restrictions. Other responsibilities involve improvements which enhance the quality of life for residents and add value for all owners.

The goal of the Board is to make the Village the best that it can be for its owners and residents. A list of the current board of directors is included in this packet and posted on the BSVPOA website.
Your Burnt Store Village Board of Directors

J. Barrett (Barry) Herzberg  
President

Christopher (Chris) MacDonald  
Vice President

Thomas (Tom) Cartwright  
Director

Steven (Steve) Schafer  
Director

William (Bill) Harris  
Director

Elizabeth (Betty) Tull  
Secretary/Treasurer

Dorothy Webner, Administrative Assistant  
Office: BurntStoreVillageOffice@gmail.com  
Office: 941.505.4229
Committees

Several Burnt Store Village Committees are hard at work to make our Village great! You can find out what each committee does below. If you have questions, concerns or would like to volunteer please contact our Administrative Assistant at 941-505-4229 or via email at BurntStoreVillageOffice@gmail.com.

ARCHITECTURAL REVIEW COMMITTEE (ARC)
Consists of a Chairman and additional members.
The purpose of this committee is to create and maintain village architectural standards. This Committee:
- Reviews plans for new homes
- Reviews plans for modifications to existing homes
- Provides guidelines to builders
- Follows up on compliance for construction of approved plans

PARK MANAGEMENT COMMITTEE
Consists of a Chairman and additional members.
The purpose of this Committee is to monitor and execute maintenance and improvements to all common areas, and to oversee the Village’s community park and its future development. The Committee’s goal is to showcase our park as a functional symbol of the Village’s commitment to maintenance, beautification, social activity, and community spirit. This Committee:
- Monitors the general landscaping maintenance of both the park and the front entrance
- Coordinates the annual Christmas lights display at the front entrance
- Coordinates/implements additional beautification as suggested and approved by the Board of Directors
- Oversees the maintenance of park grounds
- Works to sustain the park's visual appeal
- Plans for future park development

COMMUNICATIONS COMMITTEE
Consists of a Chairman and additional members.
The purpose of this committee is to disseminate village information to our property owners and residents. Our newsletter, The Burnt Store Village Voice, is published to inform all property owners and residents of news and information that may be of interest. The newsletter is delivered directly to each home and via the website to all property owners.
Methods of communications are as follows:
- Signs are posted at all entrances to the Village announcing upcoming events, as well as Board and POA meetings
- Our website www.BSVPOA.us is used to publish information to all property owners and residents

COMPLIANCE COMMITTEE
Consists of a Chairman (the Compliance Manager) and additional members.
The purpose of this committee is to review and notify residents of any violations of deed restrictions. The Compliance Committee:
- Monitors the Village on a routine basis, through regular inspections
- Sends written notice to violators
- Makes follow-up inspections of residences in violation of the Deed Restrictions

FINANCE COMMITTEE
Consists of the President, Treasurer, Administrative Assistant, BSVPOA Accountant and additional members.
The purpose of this committee is to review and maintain financial documentation. The Finance Committee:
- Meets on an as-needed basis to review monthly financial statements
- Prepares the annual budget for Board approval
- Oversees the management of Association funds
- Monitors spending against budget
- Advises the Board of any concerns regarding the Association’s finances

GROUNDS COMMITTEE
Consists of a Chairman and additional members.
The purpose of this Committee is to improve and maintain the overall condition and appearance of the Village grounds. The Grounds Committee:
- Reviews the landscaping/mowing contract for the common areas and vacant lots on an annual basis
- Oversees the mowing contractor to ensure completion of all areas
- Monitors the condition and issues necessary repairs to the village rim ditches
- Advises the MSBU Committee of drainage problems
- Monitors problem trees on common areas for trimming and/or removal

MUNICIPAL SERVICES BENEFIT UNIT (MSBU) COMMITTEE
Consists of a Chairman and additional members
The purpose of this committee is to maintain conformance with Charlotte County ordinances. Revenue for the MSBU is derived by a Non-Ad Valorem (non-value) assessment determined by the MSBU Advisory Committee. Costs for services are equally assessed on all properties within the entire benefit unit. All monies collected within a specific MSBU must be spent within the MSBU. The MSBU Committee:
- Meets quarterly with Charlotte County staff
- Maintains and improves infrastructure, including roads, sign maintenance, culvert cleaning, drainage pipes and rim ditches.

NEIGHBORHOOD WATCH COMMITTEE
Consists of a Chairman and additional members
The purpose of this committee is to keep our community safe and crime free. The Committee:
- Maintains awareness of suspicious village activity
- Identifies eyewitnesses to assist in filing a formal complaint
- Patrols the village to identify any problems
- Reports suspicious activities to the authorities

SOCIAL COMMITTEE
Consists of a Chairman and additional members.
The purpose of this Committee is to create a sense of community for Burnt Store Village through social gatherings and fun events. The Social Committee:
- Meets monthly to discuss and plan upcoming events and activities
- Recruits volunteers to coordinate and assist at events
- Provides social events to village residents throughout the year

WELCOME COMMITTEE (sub-committee of Social Committee)
Consists of a Chairman and additional members
The purpose of this committee is to foster a cohesive community within the village. The Committee:
- Creates and maintains Welcome Packets
- Welcomes new residents to the village
- Distributes packets to new residents
- Obtains names of new village residents for welcome packet distribution
Committee Chairpeople

Architectural Review Committee – Steve Schafer
Park Management – Bill Harris
Communications Committee – Betty Tull
Deed Restrictions/Compliance – Janet Herzberg
Finance – Barry Herzberg
Grounds – Chris MacDonald
Multiple Services Benefit Unit (MSBU) – Dave Servis and Bob Mercier
Neighborhood Watch – VACANT
Social – JoAnn Burkhalter
Welcome Committee – VACANT
Burnt Store Village needs YOU to make it the best it can be. Please complete the information below and circle any activity/activities you would be interested in.

Please return the completed form to:
Administrative Assistant
PO Box 512126 Punta Gorda, FL 33951
Phone 941-505-4229
Email: BurntStoreVillageOffice@gmail.com

Name________________________________________
Address______________________________________
Phone________________________________________
E-mail _______________________________________

Social Events
Events Registration
Conduct 50/50 raffle
Help plan events
Chair an event
Organize children’s activities at events
Kids face painting
Serve food to attendees
Clean up after events
Deliver Welcome Packets to newcomers
Shop for event needs
Provide music at events (radio, cd’s, other)
Plan decorations

Communications
Prepare articles for newsletter
Gather info. for neighborhood directory
Take photographs at events
Website maintenance and updates
Design posters, fliers

Neighborhood Watch
Serve as block captain
Phone tree for emergencies
Supply updates on new/moved neighbors
Recruit speakers

General
Make signs
Put up/take down signs by road
Trash pick-up on your street
Landscaping
Plant/tend flowers on your cul de sac
Burnt Store Village Neighborhood Watch

Burnt Store Village has an active Neighborhood Watch group that is supported by residents like you. The goal of the group is for each member to be the “eyes and ears” to keep our community safe and free from crime. Each member’s role is to be alert for any suspicious action and to report it to the authorities.

The Watch group is sponsored by the Charlotte County Sheriff’s Department. Provided in this packet is the neighborhood watch patrol instructions document.

If you wish to join the Neighborhood Watch, please review the Neighborhood Watch Patrol Instructions and sign the Neighborhood Watch Agreement Form included in this packet. Mail the completed form to: Administrative Assistant, Burnt Store Village Property Owners Association, Inc., P.O. Box 512126, Punta Gorda, Fl 33951-2126 or email the Administrative Assistant at BurntStoreVillageOffice@gmail.com.

We hope you will join our growing group to keep our neighborhood safe.

Chairman
Burnt Store Village Neighborhood Watch
Neighborhood Watch Patrol Instructions

1. **WHEN POSSIBLE, PATROL WITH A PARTNER.** This is not only a safety measure, but also provides an additional witness and assistance in case of trouble.

2. **TRANSPORTATION.** Walk, drive or both, depending upon weather conditions and coordination with your assigned partner.

3. **SCHEDULE.** Any hour of the day or night is acceptable and appreciated.

4. **ROUTE.** Stay within your neighborhood and the areas you are most familiar with.

5. **REQUIRED EQUIPMENT.** Carry at least (1) flashlight per patrol during nighttime hours. If driving, affix the magnetic car sign to your vehicle. If walking, wear a reflective vest to identify yourself. Patrol logbooks or pads and pencils should be carried.

6. **PATROL UNARMED.** Firearms and weapons are strictly prohibited. Remember that we are the eyes and ears of the community and sheriff's office, not a vigilante group.

7. **REPORTING.** If it looks suspicious, report it. If you suspect criminal activity, observe a crime in progress, or see evidence of a crime, one patrol member should contact the sheriff’s office immediately, identify yourself, identify the watch group and provide assistance, if it is possible to do so safely.

8. **AVOID VERBAL AND PHYSICAL ENCOUNTERS AND DON'T ATTEMPT TO DETAIN ANY PERSON AGAINST THEIR WILL.** This might not only be dangerous, but a violation of their civil or legal rights. (Remember eyes and ears only.)

9. **TRY TO IDENTIFY VICTIMS/WITNESSES AND URGE THEM TO FILE A FORMAL COMPLAINT.** Many crimes are never reported, remain unsolved, or offenders are not punished because people refuse to get involved.

10. **MAINTAIN "HIGH VISIBILITY" DURING PATROL.** It's just as important for potential lawbreakers to see us as it is for us to see them. Our aim is protection, not a high arrest record.

11. **ALWAYS PUT SAFETY FIRST.** Unnecessary heroics are out of place on patrol.
Neighborhood Watch Patrol Instruction Agreement Form

I, the undersigned Neighborhood Watch member, have read and received a copy of the accompanying eleven (11) point “Neighborhood Watch Patrol Instructions” sheet provided by the Charlotte County Sheriff’s Office and agree to adhere to these guidelines.

Signed____________________________________________________________________

Print Name________________________________________________________________

Date______________________________________________________________________

Address___________________________________________________________________

E-mail_____________________________________________________________________

Telephone Number: (Home)______________________(Cell)_________________________

Mail the completed document to the Administrative Assistant at Burnt Store Village Property Owners Association, Inc., P.O. Box 512126, Punta Gorda, FL 33951-2126 or email the Administrative Assistant at BurntStoreVillageOffice@gmail.com.

Florida Statute 843.20
843.20 Harassment of participant of neighborhood crime watch program prohibited; penalty; definitions.

(1) It shall be a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083 for any person to willfully harass, threaten, or intimidate an identifiable member of a neighborhood crime watch program while such member is engaged in, or traveling to or from, an organized neighborhood crime watch program activity or a member who is participating in an ongoing criminal investigation, as designated by a law enforcement officer.

(2) As used in this section, the term:

   a. “Harass” means to engage in a course of conduct directed at a specific person which causes substantial emotional distress in that person and serves no legitimate purpose.

   b. “Organized neighborhood crime watch program activity” means any prearranged event, meeting, or other scheduled activity, or neighborhood patrol, conducted by or at the direction of a neighborhood crime watch program or the program’s authorized designee.
BURNT STORE VILLAGE GOOD NEIGHBOR POLICY

Remember that Crime can occur anytime and anywhere, therefore report anything suspicious to the Charlotte County Sheriff's Office. Crime prevention and detection is a cooperative effort between the residents of Burnt Store Village and law enforcement.

Emergency Number 9-1-1 FIRE — POLICE — MEDICAL

NON-EMERGENCY Charlotte County Sheriff's number 941-639-2101

SUSPICIOUS ACTIVITY

* Someone loitering or running from a car or home.

* A person screaming in fear. Call the Sheriff's office and report it.

* Someone going door-to-door in the neighborhood looking for unlocked doors or looking into windows and parked cars.

* A person who seems to have no purpose wandering in the Burnt Store Village area.

* All unusual or suspicious noise that you can't explain, such as breaking glass, pounding, gun shots, or an explosion.

* Vehicles moving slowly, without lights, or with no apparent destination.

* Property being removed by a stranger from a residence known to be occupied.

* A stranger in a car stopping to beckon a child or following a child walking or on a bike.

* A child resisting the advances of an adult.

* Business transactions conducted from a vehicle or merchandise offered from a vehicle at a bargain price.

* Anyone unknown removing accessories, license plates or gasoline from a car.

* Any person(s) removing appliances, building materials, etc. from a construction site.

* Any destructive behavior in the BSV Park area, including driving/parking on the grass or pedestrian walkway. ATV's are prohibited in the Park. The Park is private property and belongs to BSVPOA.
Burnt Store Village
Event Calendar for October 2018 – September 2019
(All events will be held by the gazebo in the Burnt Store Village Park on Doredo Drive unless otherwise noted)

2018

Saturday, October 27 4:00 pm to 6:00 pm Halloween in the Village
Sunday, December 16 6:00 pm Holiday Lighting Contest

2019

Saturday, February 16 10:00 am to 12:00 noon Dogs & Pics
Saturday, March 2 9:00 am to 1:00 pm Community Yard Sale (Activity held at Residents homes)
Saturday, March 9 4:00 pm to 6:00 pm St. Patrick’s Day Party
Saturday, April 6 4:00 pm to 6:00 pm Music in the Park (Wine & Chocolate)
Saturday, April 20 11:00 am to 12:30 pm Easter Egg Hunt
Saturday, May 4 5:00 pm to 7:00 pm Cinco de Mayo

>>> NO JUNE, JULY OR AUGUST EVENTS <<<

Saturday, September 14 6:00 pm to 7:00 pm Ice Cream Social
Community Links

For Fire, Police or Medical Emergencies, DIAL 911

Remember that crime can occur anytime and anywhere. Please report anything suspicious to the Charlotte County Sheriff’s Office. The Charlotte County Sheriff’s Non-Emergency number is 941-639-2101

Burnt Store Village is a Member of the Punta Gorda Chamber of Commerce 941-639-3720

Useful Community Links

<table>
<thead>
<tr>
<th>Punta Gorda Fire/Rescue/EMS</th>
<th>911</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlotte County Information and Referral</td>
<td>211</td>
</tr>
<tr>
<td>Animal Control</td>
<td><a href="http://charlottecountyfl.com/Animal">http://charlottecountyfl.com/Animal</a></td>
</tr>
<tr>
<td>Charlotte County Animal Shelter</td>
<td><a href="http://www.awlshelter.org">http://www.awlshelter.org</a></td>
</tr>
<tr>
<td>Charlotte County Chamber of Commerce</td>
<td><a href="http://www.charlottecountychamber.org">http://www.charlottecountychamber.org</a></td>
</tr>
<tr>
<td>Charlotte County Community Safety Programs</td>
<td><a href="http://www.charlottecountyfl.com/Fire/community.asp">http://www.charlottecountyfl.com/Fire/community.asp</a></td>
</tr>
<tr>
<td>Charlotte County Fire Rescue/EMS</td>
<td><a href="http://charlottecountyfl.com/Fire/directory.asp">http://charlottecountyfl.com/Fire/directory.asp</a></td>
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<tr>
<td>Charlotte County Schools</td>
<td><a href="http://yourcharlotteschools.net">http://yourcharlotteschools.net</a></td>
</tr>
<tr>
<td>Charlotte County Sherriff’s Department</td>
<td><a href="http://www.ccso.org">http://www.ccso.org</a></td>
</tr>
<tr>
<td>Charlotte County Utilities</td>
<td><a href="http://charlottecountyfl.com/ccu">http://charlottecountyfl.com/ccu</a></td>
</tr>
<tr>
<td>Keeping Our Kids Safe</td>
<td><a href="http://offender.fdle.state.fl.us/offender/Search.jsp">http://offender.fdle.state.fl.us/offender/Search.jsp</a></td>
</tr>
<tr>
<td>Mosquito Control (Pest Management)</td>
<td><a href="http://charlottecountyfl.com/PublicWorks/PestManagement">http://charlottecountyfl.com/PublicWorks/PestManagement</a></td>
</tr>
<tr>
<td>Permitting</td>
<td><a href="http://charlottecountyfl.com/BCS">http://charlottecountyfl.com/BCS</a></td>
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<tr>
<td>Charlotte County</td>
<td><a href="http://www.charlottecountyfl.com">http://www.charlottecountyfl.com</a></td>
</tr>
<tr>
<td>Charlotte County Elder Hotline</td>
<td><a href="http://charlottecountyfl.com/HumanServices">http://charlottecountyfl.com/HumanServices</a> SeniorServices/HelpInfoReferral.asp</td>
</tr>
<tr>
<td>Property Appraiser</td>
<td><a href="http://www.ccappraiser.com">http://www.ccappraiser.com</a></td>
</tr>
<tr>
<td>Tax Collector</td>
<td><a href="http://www.cctaxcol.com">http://www.cctaxcol.com</a></td>
</tr>
<tr>
<td>Zoning, Flood Zone or Land Info. for Florida</td>
<td><a href="http://www.myflorida.com">http://www.myflorida.com</a></td>
</tr>
<tr>
<td>City of Punta Gorda</td>
<td><a href="http://www.ci.punta-gorda.fl.us">http://www.ci.punta-gorda.fl.us</a></td>
</tr>
<tr>
<td>Punta Gorda Chamber of Commerce</td>
<td><a href="http://www.puntagordachamber.com">http://www.puntagordachamber.com</a></td>
</tr>
<tr>
<td>TEAM Punta Gorda</td>
<td><a href="http://www.teampuntagorda.org">http://www.teampuntagorda.org</a></td>
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</table>
### Elected Officials

<table>
<thead>
<tr>
<th>Role</th>
<th>Website</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlotte County Commissioners</td>
<td><a href="http://www.charlottecountyfl.com/commissioners">http://www.charlottecountyfl.com/commissioners</a></td>
<td>941-743-1300</td>
</tr>
<tr>
<td>Charlotte County Elections Supervisor</td>
<td><a href="http://www.charlottevotes.com">http://www.charlottevotes.com</a></td>
<td>941-637-2232</td>
</tr>
</tbody>
</table>

### Recreation & Entertainment

<table>
<thead>
<tr>
<th>Location</th>
<th>Website</th>
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<tbody>
<tr>
<td>Burnt Store Marina</td>
<td><a href="http://www.burntstoremarina.com/">http://www.burntstoremarina.com/</a></td>
<td>941-637-0083</td>
</tr>
<tr>
<td>Burnt Store Golf and Activity Club</td>
<td><a href="http://www.bsgac.org/">http://www.bsgac.org/</a></td>
<td>941-639-4151</td>
</tr>
<tr>
<td>Charlotte County Cultural Center</td>
<td><a href="http://www.theculturalcenter.com">http://www.theculturalcenter.com</a></td>
<td>941-625-4175</td>
</tr>
<tr>
<td>Charlotte County Extension Service</td>
<td>charlotte.ifas.ufl.edu</td>
<td>941-764-4340</td>
</tr>
<tr>
<td>Charlotte County Parks, Recreation and Cultural Resources</td>
<td><a href="http://www.charlottecountyfl.com/CommunityServices">http://www.charlottecountyfl.com/CommunityServices</a></td>
<td>941-625-7529</td>
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<tr>
<td>Charlotte Harbor Environmental Center</td>
<td><a href="http://www.checflorida.org">www.checflorida.org</a></td>
<td>941-575-5435</td>
</tr>
<tr>
<td>Charlotte Harbor Event Center</td>
<td><a href="http://charlotteharborecc.com">http://charlotteharborecc.com</a></td>
<td>941-833-5444</td>
</tr>
<tr>
<td>Fishing &amp; Hunting Licenses On-line</td>
<td><a href="https://www.myfwc.com">https://www.myfwc.com</a></td>
<td>850-488-4676</td>
</tr>
</tbody>
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### Utilities

<table>
<thead>
<tr>
<th>Service</th>
<th>Website</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Florida Power &amp; Light (FP&amp;L)</td>
<td><a href="https://www.fpl.com">https://www.fpl.com</a></td>
<td>941-639-1106</td>
</tr>
<tr>
<td>SunPower</td>
<td><a href="http://us.sunpower.com">http://us.sunpower.com</a></td>
<td>1-800-786-7693</td>
</tr>
<tr>
<td>Waste Management</td>
<td><a href="http://www.wm.com">http://www.wm.com</a></td>
<td>941-629-1106</td>
</tr>
<tr>
<td>Century Link (formerly Embarq)</td>
<td><a href="http://www.centurylink.com">http://www.centurylink.com</a></td>
<td>877-862-9343</td>
</tr>
<tr>
<td>Water – Charlotte County Utilities</td>
<td><a href="https://charlottecountyfl.com/CCU">https://charlottecountyfl.com/CCU</a></td>
<td>941-764-4300</td>
</tr>
<tr>
<td>Dish</td>
<td><a href="http://www.dishtv.com">http://www.dishtv.com</a></td>
<td>1-888-236-2202</td>
</tr>
<tr>
<td>Direct TV</td>
<td><a href="http://www.directv.com/DTVAPP/index.jsp">http://www.directv.com/DTVAPP/index.jsp</a></td>
<td>1-888-777-2454</td>
</tr>
</tbody>
</table>

### Newspapers

<table>
<thead>
<tr>
<th>Newspaper</th>
<th>Website</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlotte Sun Herald</td>
<td><a href="https://www.yoursun.com/charlotte/">https://www.yoursun.com/charlotte/</a></td>
<td>941-206-1000</td>
</tr>
</tbody>
</table>

### Hospitals

<table>
<thead>
<tr>
<th>Hospital</th>
<th>Website</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bayfront Health Punta Gorda, 809 E Marion Ave., Punta Gorda, FL 33950</td>
<td><a href="http://www.bayfrontcharlotte.com">http://www.bayfrontcharlotte.com</a></td>
<td>941-639-3131</td>
</tr>
<tr>
<td>Bayfront Health Port Charlotte, 2500 Harbor Blvd., Port Charlotte, FL 33952</td>
<td><a href="http://www.bayfrontcharlotte.com">http://www.bayfrontcharlotte.com</a></td>
<td>941-766-4122</td>
</tr>
<tr>
<td>Fawcett Memorial Hospital, 21298 Olean Blvd., Port Charlotte, FL 33952</td>
<td><a href="http://fawcethospital.com">http://fawcethospital.com</a></td>
<td>941-629-1181</td>
</tr>
</tbody>
</table>
Charlie County Animal Control Ordinances

Complaints may be emailed to: animalcontrol@charlottecountyfl.com (no personal information is required)

Following are excerpts from the Code of Laws and Ordinances for Charlie County, Florida. For a list of penalties and other information, see the complete version located at: https://www.municode.com/library/fl/charlotte_county/codes/code_of_ordinances?nodeId=GEORSPAC_CH1-4ANFO

Sec. 1-4-28. License certificates and license tags.

(a) The owner or keeper of a dog, cat or ferret in the county shall obtain a license certificate and license tag for such dog, cat or ferret each year on the anniversary of the initial vaccination. It is a violation of this article for the owner or keeper of a dog, cat or ferret to refuse or fail to obtain a current license certificate or license tag for the dog, cat or ferret as required by this section. The lack of a license tag on the collar or harness of dogs, cats or ferrets or the lack of approved license marking shall be deemed prima facie evidence that the animal has not been licensed or vaccinated and of evidence of the violation of this article.

• (1) Every person who owns, keeps, or harbors within the county any dog, cat or ferret four (4) months of age or older shall obtain a county animal license for such dog, cat or ferret, except that no license shall be issued unless such dog, cat or ferret shall have been inoculated against rabies as herein provided. Such license shall be valid for one (1) year from the anniversary date of the first vaccination. The license certificate shall have printed thereon a number which corresponds to the license tag number required herein.

• (2) Each dog, cat or ferret shall be issued a license tag or shall be marked or tagged by a method approved by the animal control director. Such tag or mark shall have a license identification number which corresponds to the number on the license certificate. The color and shape of the license tag shall be changed each calendar year. No other license identification tag or marks shall be valid under the provisions of this article. It shall be a violation of this article for a dog, cat or ferret to wear an expired license tag.

• (3) It is a violation of this article for any license identification tags or marks issued for one animal to be utilized for another animal.

• (4) It is a violation of this article for any person to possess or use a stolen, counterfeit or forged certificate, tag, or other document required by or issued pursuant to this article.

• (5) The license tag shall be attached to the collar or harness of the dog, cat or ferret and shall be worn at all times, and it is a violation of this article for a dog, cat or ferret not to wear such tags. This requirement shall not apply to any dog actually engaged in the sport of hunting in authorized areas, at authorized times, and supervised by a competent person; dogs used by state, county or municipal law enforcement forces in the exercise of their duties; or dogs used to work livestock in areas of the county designated as green belt areas.

• (6) The county license certificate and license tag or mark shall be issued by the department, or any licensed veterinarian who agrees to collect the fee for the license certificate and license tags. Such certificates shall be executed in triplicate. A copy of the license certificate shall be given to the owner of the animal, to the impounding officer and to the person administering the inoculation. The copy retained by the veterinarian shall be deemed to be the certificate of vaccination.

• (7) Proof of current rabies vaccination and purchase of rabies vaccination tag must be forwarded or shown when paying the civil penalties for those violations or the charges will not be satisfied.

• (8) The costs of each county animal license certificate and license tag and duplicate shall be set by resolution of the board.

• (9) In the event of loss or destruction of the license tag issued pursuant to this section, the owner shall obtain a duplicate tag and shall pay one-half (½) the fees therefor. Issuance of a duplicate tag shall be subject to the following:
  • a. No duplicate tag shall be issued without a current license certificate being presented to the veterinarian or impounding officer issuing the duplicate tag.
• b. The officer issuing the duplicate tag on behalf of the department shall be notified of all duplicate tags and the license number it is replacing.
• (10) The licensing requirements of this article shall not apply to dogs trained to assist or aid disabled or handicapped persons, provided such dogs are vaccinated against rabies as provided herein and are actually being used for the purpose of assisting or aiding such person.
• (11) The licensing requirements of this article shall not apply to animals whose owners are not residents of the county. For purposes of this article, any person who lives in the county for more than twenty-eight (28) consecutive days shall be deemed to be a resident of the county.
• (12) It is a violation of this article for the owner or keeper of a dog, cat or ferret to refuse or fail to show the certificate, tag or other document required by or issued pursuant to this article, upon lawful demand by an officer, provided that the officer may allow the owner or keeper seventy-two (72) hours to produce the requested certificate, tag, or other document.
• (13) It is a violation of this article for any person to sell a dog or cat without a current official certificate of veterinary inspection for that animal. The certificate must be issued by a state-licensed veterinarian and obtained prior to the dog or cat being offered for sale. The certificate must accompany the dog or cat at all times while being offered for sale pursuant to section 828.29(3)(a), Florida Statutes. The seller shall retain one (1) copy of the certificate for at least one (1) year after the date of sale.

Sec. 1-4-30. - Threatening, dangerous or vicious animals.
There shall be in this county a three (3) level classification of dogs and other potentially dangerous animals: 1) "Threatening animals", 2) "Dangerous animals" and 3) "Vicious animals".

(a) Threatening animal.

1) Definition:
   a. A threatening animal is one that has done any of the following:
      (i) Attacked (i.e., made violent physical contact with) and injured in any manner a domestic animal;
      (ii) When unprovoked, has chased or approached a person, on or off the owner's or keeper's property, in a menacing fashion or apparent attitude of attack, provided that such actions are attested to in a sworn statement by one (1) or more persons, or observed by an animal control officer;
      (iii) Was found at large (off the owner's or keeper's property) three (3) times in an eighteen-month period or received three (3) citations within such period;
      (iv) Was impounded by animal control three (3) times (regardless of the time period involved);
      (v) Was found to constitute, in the opinion of the animal control director, a threat to public health or safety; or
      (vi) Was recommended by an animal control officer to be declared a "threatening animal."

(b) Dangerous animal.

1) Definition:
   a. An animal that has done any of the following:
      (i) Attacked a person;
      (ii) Killed or severely injured a domestic animal (i.e., caused a physical injury that resulted in broken bones, multiple bites), or was kept for purposes of animal baiting or fighting;
      (iii) Been a repeat offender under the "threatening animal" prohibitions.

(c) Vicious animal.

1) Definition:
   a. An animal that has done any of the following:
      (i) Attacked and killed a person or caused severe injury (i.e., caused a physical injury that resulted in broken bones, multiple bites, or lacerations) to a person;
      (ii) Been a repeat offender under parts i, ii or iii of the dangerous animal prohibitions at subsection (b)(1)(a).

(Ord. No. 98-070, § 6, 12-1-98; Ord. No. 2006-062, § 12, 6-27-06; Ord. No. 2012-023, § 1, 6-12-12)
Sec. 1-4-31. - Dogs running at large.

(a) It is a violation of this article for any person owning or having possession, charge, custody or control of any dog to cause, permit or allow a dog to stray or in any manner to run at large in or upon any public street, sidewalk or other public property or upon the property of another without the express consent of the owner of such private property, however, such dog may be off the premises of the owner or of the person having possession, charge, custody or control of the dog if the dog is leashed or if the dog is in or on a public park specifically designated and posted for such use and the owner is observing all posted rules and regulations governing such use.

(b) This section shall not apply to any dog actually engaged in the sport of hunting in authorized areas at authorized times and supervised by a competent person, dogs used by state, county or municipal law enforcement forces in the exercise of their duties, or dogs used to work livestock in areas of the county designated as green belt areas.

(c) Officers are authorized to impound any dog which is at large and are authorized to enter onto private property for the purpose of capturing such dog for impoundment.

(d) It is a violation of this article for the owner or keeper of a threatening, dangerous or vicious animal to refuse or fail to continue or restrain such animal as required by this article.

(e) The owner or keeper of any animal, who permits, allows or causes such animal to run or stray or be uncontrolled or at large in or upon public or private property, shall be in violation of this article if such animal bites, attacks or causes injury to any person or domestic animal.

(Ord. No. 98-070, § 9, 12-1-98; Ord. No. 2000-033, § 1, 9-26-00; Ord. No. 2006-084, § 1, 9-26-04; Ord. No. 2012-023, § 1, 6-12-12)
Charlotte County Sheriff’s House Check Request Form

Name____________________________________ Phone Number____________________________________

Address_____________________________________________________________________________________

Departure Date_____________________________________ Return Date_____________________________________

Emergency Address____________________________________________________________________________

Emergency Phone _______________________________________________________________________________

Local Key Holder Name_____________________________ Phone Number____________________________________

Local Key Holder Address___________________________________________________________

Please indicate yes or no for the following questions:

- Do you have a house alarm? Yes_____     No_____
- Have you discontinued newspaper deliveries while you are away? Yes_____     No_____
- Did you inform the post office to hold your mail? Yes_____     No_____
- Did you notify your Neighborhood Watch captain you will be away? Yes_____     No_____
- Will all the windows and doors be locked? Yes_____     No_____
- Are water and electric turned off? Yes_____     No_____
- Will any lights be left on? Yes_____     No_____
- Will any contractors (lawn, pool, etc.) be at the house? Yes_____     No_____
- Will any vehicles be in the driveway/carport? Yes_____     No_____

If yes, please list a vehicle description and tag number for all vehicles left in your yard:

___________________________________________________________________________________________

___________________________________________________________________________________________

I understand that I, the undersigned, specifically waive any claim against the Charlotte County Sheriff’s Office in the event of any burglary, vandalism, fire or any other damage or mishap during my absence.

**I will notify the Charlotte County Sheriff’s Office immediately upon my return.**

Signature____________________________________ Date______________________________

Member name and ID #_____________________________________________________________

District________________________________ Zone_________________________________
How To Report Suspicious Activity

Law enforcement officers need to have accurate information as quickly as possible about a suspicious activity or a crime in progress. **9-1-1** Helps saves lives and property by reducing the time it takes to report an emergency.

- Give your name, address and phone number. (The clerk will ask you this to confirm the information even if you call 9-1-1.)
- Describe the event in as brief a manner as possible. WHERE, WHEN, HOW, WHY and WHO did it.
- Tell if the crime is in progress or if it has already occurred.
- If known, describe the suspect. What sex, race, age, height, weight, hair color, clothing, accent, beard or mustache, and distinctive clothing.
- Describe the vehicle if one was involved. What color, make, model, year, license plate, special marking, dents, and which way did it go.

**WHEN TO DIAL 9-1-1**

- FIRE OR SMOKE
- CAR, PLANE, TRAIN, OR BOAT ACCIDENT
- SUSPICION THAT A CRIME IS BEING COMMITTED
- SOMEONE ENTERING OR AROUND AN UNOCCUPIED BUILDING
- A PERSON WHO IS INJURED OR ILL, AND IN NEED OF IMMEDIATE MEDICAL OR HOSPITAL TREATMENT.

In most cases burglary is a **CRIME OF OPPORTUNITY**. Eliminate the "opportunity" by making your home as difficult as possible for a burglar to enter and making it less inviting to the potential criminal. **NEVER** tell a stranger that your neighbor is gone or that you are alone or will be away.

**KNOW YOUR NEIGHBORS**
Protect your Pet from Bufo Toad Poisoning

There are dangerous toads in southwest Florida that can kill cats and dogs. If your pet gets hold of one, it will need medical attention immediately. You want to find this invasive species before it finds your pet.

Description

According to the Florida Cooperative Extension Service, the Bufo toad (Bufo marinus, also known as marine toad, giant toad, cane toad) is a huge brown to grayish-brown toad with a creamy yellow belly and deeply-pitted parotoid glands extending down the back. Adult giant toads generally range in size from 6 to 9 inches but may get larger. Numerous pictures of the Bufo toad can be found on the internet. It is a relatively long-lived toad reaching ages up to 10 years and is replacing the native southern toad (Bufo terrestris) in the cities of southern Florida.

The Bufo toad sits in an upright position when it moves, hopping in short fast hops. When confronted by a predator, it is able to "shoot" Bufo toxin from the parotoid and other glands on the back in the form of white viscous venom. The secretions are highly toxic to dogs, cats, and other animals, and can cause skin irritation in humans. The marine toads are most frequently seen under street lights or outdoor house lights at night.

To avoid attracting toads to areas where pets are, do not leave pet food in open dishes in the yard. Bufo's are attracted to dogs' watering dishes and may sit on the rim long enough to leave enough toxin to make a dog ill. Dogs may mouth Bufo toads, thus getting a large dose of the Bufo's toxins, secreted from the skin and parotoid glands. Symptoms generally include profuse foamy salivation that looks like shaving cream, difficulty breathing, brick red gums, convulsions, paralysis, ventricular fibrillation, vomiting, and uncoordinated staggering. Untreated, the death rate from the Bufo toad may approach 100% in pets.

Keeping your dog on a leash and well supervised when outdoors should be sufficient to prevent Bufo toad toxicity. You may wish to carry a flashlight at night, so that if your dog seems overly curious about something you can check it out. These toads don't actually attack, but a curious dog sniffing or licking the toad can get poisoned as a result.

Bufo toads are seen mostly during the rainy season (late May to mid-October) and most often at night, near lighted areas, as they are attracted by the bugs. They are seen much less frequently during daylight hours but can be found hiding under vegetation.

First Aid for Bufo toad poisoning

Immediately rinse out your pet’s mouth with a drippy wet wash cloth several times to remove any toxin from the mouth. Do not use a hose to rinse the mouth, as water can easily be forced into the lungs causing more problems. Proceed to the nearest veterinary clinic or pet emergency clinic, as time is of the essence. The smaller the pet or the larger the toad, the greater there is a risk of toxicity.
Print Newsletter from
http://www.bsvpoa.us/forms.html
ATTENTION VOTERS

Florida is a Closed Primary State

Only voters who are registered members of the two major political parties (Republicans and Democrats) may vote for their respective party’s candidates in primary elections. Registered minor political party voters and voters without party affiliations are not eligible to vote for major party candidates in primary elections.

However, Article VI, Section 5 (b), Florida Constitution, provides that if all candidates have the same party affiliation and the winner will have no opposition in the General Election, all qualified electors, regardless of party affiliation, may vote in the Primary Elections for that office.

Nonpartisan judicial and school board offices, special districts and local referendum questions are included in primary elections. All registered voters, including those without party affiliation and minor political party voters are entitled to receive and vote those ballots. For General Elections, all voters receive the same ballot and may vote for any candidate or question on the ballot.

VOTING SYSTEM

Charlotte County uses an optical scan paper ballot system. Votes are cast by filling in the ovals, similar to the lottery or standardized test.

The ballot is then read into an optical scan reader at the polling place.

Mail ballots are fed through a high speed reader at the main office prior to Election Day for tabulation on Election night. For more information visit our website: charlottevotes.com

SAMPLE BALLOT

Precinct specific sample ballots are available on our website for all elections. The sample ballot will be the same as the one you will vote on Election Day (based on your address) including your Congressional, Senate, House, and local races. Voters are encouraged to mark their sample ballot and take it with them to the polls.

Visit our website charlottevotes.com for more information about candidates, voter statistics, precincts, polling locations, and to track your “Vote By Mail” Ballot.

2017-2018
Charlotte County Voter Guide
Hon. Paul A. Stamoulis
Supervisor of Elections

Punta Gorda Main Office
Historical Courthouse
226 Taylor Street, Unit 120
Punta Gorda, FL 33950-4458
(941) 833-5400
(941) 833-5422 (FAX)
8:00AM-5:00PM (Monday thru Friday)

Murdock Annex:
18500 Murdock Circle
Port Charlotte, FL 33948
(941) 743-1387
Monday, Wednesday and Friday Only
8:00AM-12:00PM 1:00PM-5:00PM

Englewood Annex:
6868 San Casa Dr
Englewood, FL 34224
(941) 681-3717
Tuesday and Thursday Only
8:00AM-12:00PM, 1:00PM-5:00PM

Englewood and Murdock days and times are subject to change.

Email: soe@charlottevotes.com
Website: www.charlottevotes.com

This pamphlet is for informational purposes only. The information listed is subject to change without notice.

2018 ELECTION DAY DATES:
Primary: August 28, 2018
General: November 6, 2018

2018 Voter Registration Deadline:
Primary: July 30, 2018
General: October 9, 2018

2018 EARLY VOTING PERIOD
Primary: August 13—August 26, 2018
General: October 22—November 4, 2018

Each county Supervisor of Elections, at his or her discretion, offer additional days of early voting on any or all days during the 15th through 11th day and the last Sunday before Election Day. FS 101.657. (1) (d)

EARLY VOTING LOCATIONS

Punta Gorda Historical Court House 2nd Floor
226 Taylor Street
Punta Gorda, FL 33950

Mid County Library
2050 Forrest Nelson Blvd.
Port Charlotte, FL 33952

San Casa Elections Office
6868 San Casa Dr.
Englewood, FL 34224

EARLY VOTING

A voter may vote at any one of the early voting sites regardless of location. Locations and times will be printed in the newspaper and our website www.charlottevotes.com. Please bring a photo I.D. with signature when you go to vote.

INTRODUCTION

The Supervisor of Elections office serves the voters of Charlotte County by staffing multiple service offices. The duties of the Supervisor of Elections is to register voters, maintain the voters records, conduct absentee balloting and early voting, candidate qualifying and petition signature verification. Federal, state and local elections are held in accordance with all applicable statutes. It is the goal of the Supervisor of Elections to provide service to the voters of Charlotte County in an impartial and non-partisan manner. To ensure accurate, impartial and convenient elections, voter education is of the utmost importance. An informed citizen makes the voting experience more successful. We pledge to make registration and voting as easy and convenient as possible, while protecting the accuracy and integrity of the results. It is important that everyone votes and that every vote counts.

MISSION STATEMENT

As a Gatekeeper of the Democratic process, the Supervisor of Elections will uphold the election laws of the state of Florida and the Constitution of the United States. Our mission is to enhance public confidence and increase voter awareness and education for citizens of all ages.

VOTER INFORMATION CARD

Voter Information Cards are sent to all voters upon validation of their initial voter registration application. New information cards will be sent to current registered voters who make a name, address, signature, party affiliation change or who are in a precinct in which there has been a change in their polling place. They serve only as a confirmation of your precinct number and district information, but it is not necessary to show your card when voting. If you do not receive a voter information card or other correspondence within 20 days of registering, please call the Elections Office.
Florida law allows you to vote absentee (via mail). If you would like a “Vote By Mail” ballot mailed to you, contact our office:

- By phone, call (941) 933-5400
- By email, provide your name, address, date of birth, and the election or elections for which you are requesting a ballot to: soe@charlottevotes.com
- By fax or letter, provide your name, address, date of birth, signature and the election or elections for which you are requesting a ballot to the following:
  - Via Fax: 941 833-5422
  - Via Letter: 226 Taylor St., Punta Gorda, FL 33950

A designee may pick up a “Vote By Mail” ballot for a voter up to five (5) days before Election Day.

A designee may only pick up two (2) “Vote By Mail” ballots per election, other than his or her own ballot, or ballots for members of his or her immediate family. Designees must have written authorization from the voter, present a picture I.D. and sign an affidavit.

The Supervisor may not deliver a Vote By Mail ballot to an elector or an elector’s immediate family member on the day of the election unless there is an emergency, to the extent that the elector will be unable to go to his or her assigned polling place. If a Vote By Mail ballot is delivered, the elector or his or her designee shall execute an affidavit affirming to the facts which allow for delivery of the Vote By Mail ballot.

When mailing a ballot to a voter, the request must be received no later than six (6) days before the election, by 5:00pm.

Ballots will be mailed out no later than 4 days prior to an election. “Vote By Mail” ballots must be received at the Punta Gorda Main Office by 7:00pm on Election Day.

**ADDITIONAL INFORMATION**

Federal and State laws allow you to apply to register to vote or update your voter registration information (address, name, party and signature) at the Florida Department of Highway Safety and Motor Vehicles, County libraries, military recruitment offices, public assistance offices and any Elections office. If you wish to register by mail, contact our office to have a form mailed to you, or you can go online at www.charlottevotes.com, fill out the form, then print the application. Once the application is completed and signed, mail it to the Supervisor of Elections Office in Punta Gorda. It’s important to keep your signature updated in order to verify Absentee/Vote By Mail Ballots, Provisional Ballots and Petitions. To update your signature, fill out another Voter Registration Application and mail it to the Supervisor of Elections.

**MILITARY/OVERSEAS VOTERS**

Overseas voters and military personnel and their families may apply for voter registration or request a Vote By Mail ballot with a Federal Post Card Application (FPCA). An FPCA may be obtained from the Unit Voting Officer or is available online. If the FPCA is not available, contact the Supervisor of Elections office by email, phone, or written request. Overseas and Military personnel have the option of receiving their ballot via mail or electronically. If an FPCA is returned, it will be counted if dated no later than Election Day.

Federal Voting Assistance Program, Dept. of Defense
1155 Defense Pentagon, Washington DC, 20301-1155
www.FVAP.gov

**VOTE BY MAIL BALLOTS**

- By phone, call (941) 933-5400
- By email, provide your name, address, date of birth, and the election or elections for which you are requesting a ballot to: soe@charlottevotes.com
- By fax or letter, provide your name, address, date of birth, signature and the election or elections for which you are requesting a ballot to the following:
  - Via Fax: 941 833-5422
  - Via Letter: 226 Taylor St., Punta Gorda, FL 33950

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Ballots will be mailed out no later than 4 days prior to an election. “Vote By Mail” ballots must be received at the Punta Gorda Main Office by 7:00pm on Election Day.

**VOTER RESPONSIBILITIES**

F.S. 101.031(2)
Each registered voter in this state should:
- Become familiar with the candidates and issues;
- Maintain a current address with the Supervisor of Elections;
- Know the location of his or her polling place and its hours of operation;
- Bring proper identification to the polling station;
- Become familiar with the operation of the voting equipment in the voter’s precinct;
- Treat precinct workers with courtesy;
- Respect the privacy of other voters;
- Report any problems or violations of election laws to the Supervisor of Elections;
- Ask questions, if needed;
- Make sure his or her completed ballot is correct before leaving the polling station.

**VOTER’S BILL OF RIGHTS**

F.S. 101.031(2)
Each registered voter in the State of Florida has the right to:
- Vote and have his or her vote accurately counted;
- Cast a vote if in line at the official closing of the polls in that county; Ask for and receive assistance in voting;
- Receive up to two replacement ballots if a mistake is made prior to the ballot being cast; An explanation if registration or identity is in question;
- If voter’s registration or identity is in question, cast a provisional ballot;
- Written instruction to use when voting, and upon request, oral instructions in voting from election officers;
- Vote free from coercion or intimidation by elections officials or any other person;
- Vote on a voting system that is in working condition and that will allow votes to be accurately cast.

**ELECTION DAY**

On Election Day, the polls are open from 7:00am to 7:00pm. Don’t forget to bring your photo/signature ID. (F.S. 101.013)

**VALID PHOTO/SIGNATURE ID Required at Polls (F.S. 101.043)**

Provide one or two of the following in order to vote in person:
- Florida driver’s license.
- Florida ID card issued by the Department of Highway Safety and Motor Vehicles.
- United States passport.
- Debit or credit card.
- Military identification.
- Retirement center identification.
- Neighborhood association identification.
- Public assistance identification.
- Student identification.
- Veteran health identification card issued by the US Dept. of Veterans Affairs.
- License to carry a concealed weapon or firearm issued pursuant to s.790.06, F.S.
- Employee ID card issued by any branch, department, agency, or entity or the Federal Government, the state, county, or municipality.

**QUALIFICATIONS TO REGISTER TO VOTE:**

A person may become a registered voter only if that person is:
- At least 18 years of age,
- A Citizen of the U.S., and
- A legal resident of the State of Florida.

If you’ve been convicted of a Felony or declared mentally incompetent by the courts, you must have your right to vote restored pursuant to the law. (F.S. 997.041)

A person who is not registered may not vote.

**WHEN:** First time Florida voters must register by Book Closing Day, which is 29 days prior to each election. The books remain closed until after each election. The date your application is postmarked or received in the elections office will be your registration date.

**WHERE:** Applications are available at the following sites:
- Supervisor of Elections
- County Libraries
- Motor Vehicle Office
- Public School Office
- Post Offices
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